



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No: 1424 /NKDA-14011(15)/1/2024-IT SEC(NKDA)-NKDA

Date: 24 /06/2024

NOTICE INVITING QUOTATION NO.: 07/NKDA/Admn of 2024

Sealed quotations are hereby invited by the authorities of New Town Kolkata Development Authority (NKDA) from resourceful, bona-fide and reputed Firms/Agency/Supplier having experience in refilling of cartridges in different Government Department as detailed in the Schedule below in the office of the New Town Kolkata Development Authority, Administrative Building, Plot No – DG/13, Premises No – 04-3333, Action Area – ID, New Town, Kolkata – 700156.

Name of the work: Quotation for Refilling/ Compatible of toner/cartridge for New Town Kolkata Development Authority.

A. Schedule:

Sl. No.	Product Name
1	Refill/Compatible Toner cartridge 88A
2	Refill/ Compatible toner 12A
3	Refill/ Compatible Toner cartridge CANON 054 BLACK
4	Refill/ Compatible Toner cartridge CANON 054 YELLOW
5	Refill/ Compatible Toner cartridge CANON 054 CYAN
6	Refill/ Compatible Toner cartridge CANON 054 MAGENTA
7	Refill/ Compatible Toner cartridge CANON 337 BLACK

B. Important Dates:

Last Date of submission of Quotations : 02/07/2024 up to 2:00 P.M

Date of Opening : 02/07/2024 at 03:00 PM

C. Scope of work:

1. The output/yield and printing quality of reconditioned/remanufactured toner cartridges should be equal to that of an Original Equipment Manufacturers (OEM). Any problem in cartridge after refilling or bad quality or printing, no payment will be made for the refilling purpose.
2. Refilled toner/cartridge not performing to the desired specification shall be returned to the Firm for replacement.
3. The selected Firm shall give a GUARANTEE for a minimum one thousand pages print of the refilled of toner / cartridges.

D. Payment terms:

Payment will be made on submission of bill along will delivery challan in triplicate.

- E. The undersigned reserves the right to terminate the contract, at any point of time, without assigning any reason whatsoever.

F. Further details, if required, may be obtained from the office of the New Town Kolkata Development Authority, Administrative Building. Plot No - DG/13, Premises No - 04-3333, Action Area - ID, New Town, Kolkata – 700156.



Executive Engineer (E)
New Town Kolkata Development Authority

Memo No: 1424/1(5)/NKDA-14011(15)/1/2024-IT SEC(NKDA)-NKDA

Date: 24/06/2024

Copy forwarded to kind information of:

- 1) The Chief Executive Officer, New Town Kolkata Development Authority.
- 2) The Finance Officer, New Town Kolkata Development Authority.
- 3) PA to Chairman, New Town Kolkata Development Authority.
- 4) Notice Board, New Town Kolkata Development Authority for displaying.
- 5) Official website on New Town Kolkata Development Authority (NKDA) (<http://www.nkdamar.org>)



Executive Engineer (E)
New Town Kolkata Development Authority

Financial Bid

Sub: Quotation for Refilling of toner/cartridge for New Town Kolkata Development Authority

Sl No	Cartridges No	Qty	Total Rate inc GST (in Rs)
1	Refill/Compatible Toner cartridge 88A		
2	Refill/ Compatible toner 12A		
3	Refill/ Compatible Toner cartridge CANON 054 BLACK		
4	Refill/ Compatible Toner cartridge CANON 054 YELLOW		
5	Refill/ Compatible Toner cartridge CANON 054 CYAN		
6	Refill/ Compatible Toner cartridge CANON 054 MAGENTA		
7	Refill/ Compatible Toner cartridge CANON 337 BLACK		

N.B: Offer Rate is inclusive of GST.

Name: _____
Organisation:
Mobile No:
Address :